Without a solid structure of **Policies, Processes & Procedures** that determine the framework of the enterprise architecture, operating an organization becomes increasingly challenging.

**How we contribute**

- All necessary roles from a single source, such as process manager, analysts or business developers
- Practical tips within the challenges fields
- Deep dive into policies requirements, process mapping and change management
- Overview about business and strategic planning
- Involvement of experts for the advising on matching technologies
- Deliver process knowledge & methods as well as the right approaches & frameworks
- Introduction to the common KPI instruments and monitoring tools
- Inclusion of a Trend & Technology Radar that gives a cross-industry & panoramic view of trends in your business environment

**Why does it matter?**

**Policies** and processes are an important part of every organization. All together, ensure compliance with laws and regulations and provide a transparent internal process flow.

**Approach**

1. **Analysis**
   - Assessment of the current organization and strategy
   - Identify critical needs
   - Understand potential
   - Identify gaps in roles and work environment concerning risk management
   - Consult Requirements of policies and processes

2. **Definition**
   - Set up future-oriented goals for organization
   - Compile list of requirements
   - Definition of compliance-compliant approaches
   - Suitable process landscape and technologies
   - Finalization of the strategic direction
   - Creation of an action plan

3. **Realization**
   - Standardization and Modularization of the new structure
   - Creation of guidelines and knowledge management
   - Train collaborators and organize workshop
   - Documentation and integration of the technical aspect

4. **Evaluation**
   - Establish a review cycle, plan for reviews
   - Monitoring by using defined KPIs
   - Process improvements
   - Institutionalization of continuous improvement

**Challenges**

- New regulations from legislators and regulators are introduced and have to be adapted into the organization’s policy framework. The workforce is not fully aware of the policies set in place and they are therefore not followed correctly, risking cases of legal negligence.
- Outdated or inefficient processes in place that hinder the overall productivity and output potential with no connection to the strategy. Processes are not owned, understood and have no added value.
- Uncertainty about processes ability to function in correlation with the organization’s reliance on automation, digital maturity and overall efficiency.

**Deliverables**

- A full in-depth assessment of the existing policies, processes & procedures in place in the organization.
- Based on this analysis, we benchmark the organizations policies, processes & procedures against industry best practices for comparison and further evaluation.
- Optimization, so that the policies, processes & procedures align with the overall enterprise architecture using a proven mythology.
- Implementation of the internal and external policies and adapt them to the process environment appropriately.

**Benefits**

- Clear vision and mission statement by a compliance-based organization
- Compatible standards for performance, behavioral and growth
- Layers of transparency that allows the leaders and employees to recognize the organizations’ standards
- Technological and digital compatibility in harmony with economic activity
- Autonomous and automated process landscape

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